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06 JAN 2024

வெளிநாட்டு வளங்கள் திணைக்களம்
Department of External Resources

06 JAN

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தேசிய நிர்வாக அமைச்சு (3 වැනි මහල), කැ.පෙ. 277, කොළඹ 00100, ශ්‍රී ලංකාව
நதி, திட்டமிடல் மற்றும் பொருளாதார அபிவிருத்தி அமைச்சு
செயலகம் (3 ஆம் மாடி), த. பெ. இல. 277, கொழும்பு 00100, இலங்கை
Ministry of Finance, Planning and Economic Development
The Secretariat (3rd Floor), P.O. Box 277, Colombo 00100, Sri Lanka

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e-mail: info@erd.gov.lk

මගේ අංකය
எனது இல
My No

TA/ITEC/INDIA/GEN/2024

ඔබේ අංකය
உமது இல
Your No

දිනය
திகதி
Date

26/12/2024

- Secretary to the President / Presidential Secretariat
- Secretary to the Prime Minister / Prime Minister's Office
- Secretary to the Cabinet / Cabinet Office
- Secretary / General to the Parliament
- Secretaries / All Ministries
- Auditor General / National Audit Office
- Chairmen / All Independent Commissions
- Chief Secretaries / All Provincial Councils
- District Secretaries / All Districts

03 JAN 2024
PT

Attn: Officer In-Charge Foreign Trainings

Dear Sir/Madam

ITEC: Training Slots under the Indian Technical & Economic Cooperation (ITEC) Scholarship Scheme of the Ministry of External Affairs, Government of India for the Year 2024-2025 in India (Short-Term) – List - II

The Government of India has invited nominations from eligible government-sector officials from Sri Lanka for the above programmes to be held in India. A list of training programmes is enclosed as Annex 1. Further details on each programme can be downloaded from <https://www.itecgoi.in/meaportal/registerApplicant>.

We would highly appreciate, if you could instruct the relevant officials to circulate the relevant programmes among the Departments/ Divisions/ Institutes and Provincial / District administration under your purview and submit most suitable nominations to the Department of External Resources (ERD) along with following documents as soon as possible;

- o Nomination Letter (from the relevant Ministry)
- o Two sets of duly filled Application Form (printouts of the online application)
- o Duly filled ERD Form (can be downloaded from www.erd.gov.lk)
- o A copy of Passport (with minimum 6-month validity period)

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பணிப்பாளர் நாயகம்
Director General

94-11-2484693

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அலுவலகம்
Office

94-11-2484600
94-11-2484600

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தொலை நம்பர்
Fax

94-11-2447633
94-11-2387153

Maximum 02 seats are available for each programme and final selection will only be made by the Government of India. The applicants are strongly advised to study the programme details and apply only for the programme relevant to his/her present duties, as the priority will be given to such officials during the screening process done by the High Commission of India.

Please note that the following procedures will be applied when submitting applications for the ITEC Programs:

1. Applicants are strongly encouraged to register to the interested programme as early as possible using the following link and to submit the required documents before the deadline to the Department of External Resources.

<https://www.itecgoi.in/meaportal/registerApplicant>

It may kindly be noted that, the candidates are required to fill the ITEC application form carefully and not to leave any column incomplete/blank or furnish incorrect information. Incomplete applications will automatically be rejected.


2. The **first five (05) applications** will be processed on a "first come, first serve" basis considering the relevancy of the applicant to the programme. Once the first five applications are forwarded to the High Commission of India (HCI) in Sri Lanka, applications will be closed for that particular program as the HCI has requested only 3 - 4 applications for each program. Moreover, if a ministry /agency sends more than 01 (one) nomination for a particular programme, the order of the nominations is considered as the order that the nominees are listed in their letter and in such instance, the entire list of nominees from a single ministry may not be considered for further process due to limited availability of foreign training opportunities.
3. According to the High Commission of India, **once an ITEC Programme is offered, the recipient is ineligible for any other ITEC Programme.** Further, the candidates should be in the **age group of 25-45 years** and have a **working experience of Five (05) years** and also should have working knowledge of English to follow the ITEC course.

Government of India will provide the following facilities to participants for in person programmes;

- Return Air Ticket (Economy Class) from Colombo to Training Institute in India
- Course fees
- Accommodation- Hostel/ Hotel
- Medical expenses (only in case of medical emergency during their training in India)
- Approved study tours (including places of historical importance)

Your attention to the details mentioned above and early response would be greatly appreciated.

Yours faithfully


Chandrika K. Senanayake
Deputy Director / Technical Assistance
for Director General

ANNEX 1-INDIA

(LIST -II)

NO.	COURSE NO	COURSE NAME	DURATION		STATUS
01	TA/ITEC/INDIA/S/152	INTERNATIONAL DIPLOMA IN EDUCATIONAL PLANNING AND ADMINISTRATION XXXVIII IDEPA	01-Feb-2025	30-Apr-2025	INVITE
02	TA/ITEC/INDIA/S/153	CHEMICAL TESTING OF CUSTOMS SAMPLES FOR THEIR CORRECT IDENTIFICATION & CLASSIFICATION AS PER HS BY STATE-OF-ART EQUIPMENT	03-Feb-2025	07-Feb-2025	INVITE
03	TA/ITEC/INDIA/S/154	ADVANCED COURSE IN SUSTAINABLE PACKAGING	03-Feb-2025	13-Feb-2025	INVITE
04	TA/ITEC/INDIA/S/155	REMOTE SENSING OF GEOLOGICAL HAZARDS	03-Feb-2025	14-Feb-2025	INVITE
05	TA/ITEC/INDIA/S/156	SPECIALISED TRAINING PROGRAMME ON EMERGING ISSUES IN WTO & INTERNATIONAL TRADE	05-Feb-2025	14-Feb-2025	INVITE
06	TA/ITEC/INDIA/S/157	15th INTERNATIONAL TRAINING PROGRAMME ON COMPETENCE OF LABORATORIES AND THEIR MANAGEMENT SYSTEMS	05-Feb-2025	18-Feb-2025	INVITE
07	TA/ITEC/INDIA/S/158	ISSUES AND CHALLENGES IN THE PROMOTION OF FARMERS PRODUCER ORGANIZATIONS FPOS	05-Feb-2025	18-Feb-2025	INVITE
08	TA/ITEC/INDIA/S/159	USE OF DATA ANALYTIC AND EMERGING TECHNOLOGIES IN AUDIT	05-Feb-2025	28-Feb-2025	INVITE
09	TA/ITEC/INDIA/S/160	CERTIFICATE COURSE IN RESPONSIBLE ARTIFICIAL INTELLIGENCE ITERATION - I	10-Feb-2025	21-Feb-2025	INVITE
10	TA/ITEC/INDIA/S/142	MOBILE APP DEVELOPMENT	12-Feb-2025	25-Feb-2025	INVITE
11	TA/ITEC/INDIA/S/161	CERTIFICATE COURSE ON ACCREDITATION ON ENHANCING TECHNICAL EDUCATION	12-Feb-2025	26-Feb-2025	INVITE
12	TA/ITEC/INDIA/S/162	ELECTRIC VEHICLES, BATTERIES AND CHARGING STATIONS ITERATION - II	17-Feb-2025	21-Feb-2025	INVITE

13	TA/ITEC/INDIA/S/163	INTERNATIONAL PROGRAMME ON QUALITY MANAGEMENT IN POSTAL SECTOR	17-Feb-2025	28-Feb-2025	INVITE
14	TA/ITEC/INDIA/S/164	CERTIFICATE COURSE IN NATURAL HERITAGE MANAGEMENT	17-Feb-2025	14-Mar-2025	INVITE
15	TA/ITEC/INDIA/S/165	ADVANCED CERTIFICATE COURSE ON SKILL DEVELOPMENT IN ELECTRONICS FOR TVET TRAINERS AND PLANNERS	19-Feb-2025	04-Mar-2025	INVITE
16	TA/ITEC/INDIA/S/166	INTERNATIONAL TRADE EXPORT - IMPORT PROCEDURE AND DOCUMENTATION IN FRENCH	19-Feb-2025	04-Mar-2025	INVITE
17	TA/ITEC/INDIA/S/167	CERTIFICATE COURSE IN RESPONSIBLE ARTIFICIAL INTELLIGENCE ITERATION - II	24-Feb-2025	07-Mar-2025	INVITE
18	TA/ITEC/INDIA/S/168	PROFESSIONAL PROGRAMME FOR ILLICIT DRUGS & HS GOODS BY MODERN ANALYTICAL TOOLS	24-Feb-2025	07-Mar-2025	INVITE
19	TA/ITEC/INDIA/S/169	SPECIALISED PROGRAMME ON IOT- INTERNET OF THINGS	26-Feb-2025	11-Mar-2025	INVITE
20	TA/ITEC/INDIA/S/170	INTEGRATION OF REMOTE SENSING, GIS, DRONES AND AI IN AGRICULTURE EXTENSION	26-Feb-2025	11-Mar-2025	INVITE
21	TA/ITEC/INDIA/S/171	DATA ANALYTICS FOR DECISION- MAKING	26-Feb-2025	18-Mar-2025	INVITE

General Instructions for applicants

1. Eligibility criteria for admission to Courses -
 - Working knowledge of English required to follow the Course
 - Age between 25 to 45 years
 - Medically fit to undertake the training

2. **Once an ITEC programme is offered, the same recipient is ineligible for any other ITEC Programms (short term/long term).**

3. It may kindly be noted that all applicants are required to apply for ITEC courses online (<https://www.itecgoi.in/meaportal/registerApplicant>) - (Apply for ITEC course). The applicants can choose their own login email ID and create their login password, which would be used by the system to keep them posted of the status of their application.

4. After a candidate has submitted application online, he/she must take a printout of the application and send it to the **Department of External Resources of Sri Lanka** with all supporting documents. Incomplete applications will be rejected. The terms & conditions and guidelines for applicants are attached at Annexure -II.

5. A medical certificate issued by the doctor/hospital (Government Hospitals) should be attached with the application to ensure that participants are medically fit to undertake the course India.

6. Upon selection, the High Commission of India will inform the Nodal/designated Department/Agency and the candidate.

7. Selected candidates are required to familiarize themselves fully with the living conditions in India and about the Institute through the Institute's website.

8. **Decision regarding acceptance of applications/nominations rests solely with the Ministry of External Affairs, Government of India.**

